



Growing Food, Feeding Jackson

Farm Stop Application

Organization: Grow Jackson

Location: Jackson, MI

Schedule: Part-time

Compensation: \$15-\$17 / hr (*Pay increase available for bilingual Spanish*)

Position Overview

Grow Jackson is seeking part-time grocers and coordinators (Foodmongers) to support the daily operations of the River & Rail Farm Stop, a mission-driven, locally-sourced neighborhood grocery, café and tavern. These are exciting opportunities to join Grow Jackson as founding members of the Farm Stop team.

These roles blend retail, local food sales, and community-centered customer service. These positions are ideal for someone who loves food, thrives in a hands-on role, and wants to participate in building a local food infrastructure in Jackson.

Key Responsibilities (Grocers & Coordinators)

- Support the day-to-day operations of the Farm Stop and Café.
- Provide exceptional customer service, fostering a welcoming environment and resolving customer concerns promptly and compassionately.
- Restocking to ensure products are well-presented, available, and aligned with customer demand.

- Ensure store cleanliness, organization, food safety compliance, and adherence to operational policies and procedures.
- Use point-of-sale systems, handle cash, and complete sales transactions.
- Monitor, troubleshoot, and coordinate maintenance of store, café, and operational equipment to ensure safe and efficient operations.
- Prepare and serve hot and cold beverages, including coffee, tea, specialty drinks, and alcoholic beverages.
- Operate coffee equipment, such as espresso machines, blenders and grinders.
- Check customer identification to meet legal age requirements when purchasing alcoholic beverages.
- Other job duties as assigned.

Additional Responsibilities for Coordinators

Coordinators will have additional responsibilities. They will also support the General Manager, Grocery Manager, and Café Manager in completing their key responsibilities as needed, which may include:

- Maintaining relationships with farmers and producers.
- Working closely with and communicating well with managers.
- Maintaining accurate records related to deliveries, sales, inventory, and waste, and preparing reports for management and producers as needed.
- Leading day-to-day operations as needed.

Required Experience

The successful candidate must be able to perform all key responsibilities of their position. There is no formal education requirement. There is no prior experience necessary for part-time grocers. To be eligible for a coordinator position, a qualified applicant will have experience in at least one of the following areas:

- Retail and/or Sales
- Food systems (farming, grocery store, cafe, restaurant)
- Customer service, preferably in a food or hospitality setting

Beneficial Experience

- Experience managing or supervising staff
- Bartending, barista, serving, or other hospitality experience
- Experience in education, nonprofit, or social services
- Bilingual Spanish/English (salary increase available)

Qualifications & Values

A successful candidate:

- Believes food is a human right
- Loves food and believes in supporting local farmers and producers
- Centers customer and farmer experience
- Embraces a team culture centered on community, dignity, and access
- Is reliable, organized, and adaptable
- Is comfortable balancing multiple demands in a fast-paced environment
- Models effective communication and accountability
- Maintains a calm demeanor under challenging circumstances
- Values both sharing and receiving knowledge from others
- Asks questions and welcomes questions from others

Why Work at Grow Jackson

This role offers the opportunity to help launch and lead a community-owned food space that blends grocery, café, and local food systems. This is more than a store—it is a cornerstone of Grow Jackson's broader food access and food hub work. Additionally, we offer a 20% discount for staff on all products in the Farm Stop, unlimited coffee, espresso, and tea drinks, and access to rescued food.

Working Conditions & Physical Demands

- Work is performed primarily in the Farm Stop but may occur in a variety of environments including offices, retail spaces, farms and gardens, classrooms, community centers, event venues, kitchens, warehouses, mobile markets, and outdoor settings.

- Responsibilities may vary significantly based on organizational priorities, community needs, seasonal demands, funding opportunities, and emerging initiatives.
- Employees should expect a wide range of duties and projects that may evolve as Grow Jackson and the River & Rail Farm Stop and Food Hub continue to grow and adapt to community needs.
- Evening, weekend, and occasional holiday work may be required to support programs, events, markets, meetings, and community activities.
- Must be comfortable working independently and collaboratively in a fast-paced, mission-driven environment with changing priorities.
- Regularly required to stand, walk, bend, kneel, squat, reach, and perform repetitive motions for prolonged periods of time.
- Ability to lift, carry, push, and pull materials, supplies, equipment, and products weighing up to 50 pounds.
- Ability to work indoors and outdoors in varying weather conditions, including heat, cold, rain, dust, and humidity.
- Ability to safely operate or utilize common office, retail, garden, kitchen, and event-related equipment and tools as required by the position.
- Must be able to travel locally between program sites, partner locations, meetings, and events.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.
- Other duties and responsibilities may be assigned as needed to support the mission, growth, and sustainability of the organization.

Grow Jackson is an Equal Opportunity Employer. We celebrate diversity and do not discriminate based on race, religion, color, national origin, sex, sexual orientation, age, veteran status, or disability status.

Ready to Apply?

[Submit the application!](#)

For more information about Grow Jackson and the River & Rail Farm Stop, visit our website.

<https://growjackson.org/> or <https://www.riverandrailjackson.org/>